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Steps to obtain an RIN Number

1. Write a letter to the DOT requesting a Retesters Identification Number (RIN). Include a statement as to what type of cylinder you will be testing and what type of testing you will be performing. (Such as: modified hydrostatic testing by proof pressure testing or visual inspection, or full hydrostatic testing in a water jacket). The letter should be addressed to:

Associate Administrator for Hazardous Materials Safety
(Attention: Approvals, PHH-32)
Pipeline and Hazardous Materials Safety Administration
US Department of Transportation
East Building 1200, New Jersey Avenue, SE
Washington, DC 20590-0001

*May be filed by fax to number (202)-366-3753 or (202)-366-3308 or by electronic email to approvals@dot.gov

2. You will receive an application form and instructions to have an inspection of your retest facility performed by an independent inspection agency approved by the U.S. Department of Transportation. Upon successfully completing the inspection of your facilities and determination of your qualifications, the inspector will write a report to the PHMSA.

3. The PHMSA will issue a RIN which is valid for 5 years from the date of issuance, and may be renewed upon application to PHMSA. Note: Applications for renewal must be submitted at least 60 days prior to expiration.

The Independent Inspection Agency Report.

In order for the RSPA to act favorably on your application for a RIN, you will have to have a letter of recommendation from an independent inspector. Call one or more of the approved inspection agencies and talk to them about conducting an inspection of your facilities. Inquire about the items they will inspect and the cost of the inspection and report. The following is a list of equipment and documentation which should be in your possession:

1. Your hydrostatic test equipment should be in accordance with the requirements set forth in pamphlet C-1 of the Compressed Gas Association.
2. You must be able to prove the accuracy of the equipment. That is, you must have a calibration system in place. For pressure gauges, you can use either a Master gauge or a deadweight tester.

3. It is recommended that you have copies of and be familiar with the latest revision of the following:

CGA C-1 Methods of Hydrostatic Testing of Compressed Gas Cylinders
CGA C-6 Standards for Visual Inspection of Compressed Gas Cylinders
CFR 49 Parts 100-185 Subpart C Section (180.201-180-215)

Other Considerations

1. Keep written records of all hydrostatic tests. See log sheet in CGA-Pamphlet C-1 for examples.
2. All cylinders subjected to a hydrostatic test should also be given a visual examination (internal and external).
3. Never attempt to retest a cylinder marked with an “E” number or “SP” number unless you have a copy of the “Exemption” or “Special Permit”. This is the most common citation issued to cylinder retesters by the Enforcement Division of the DOT.

Addresses:

National Fire Protection Association
1 Batterymarch Park
Quincy MA 02269-9101 PH 800-344-3555

Compressed Gas Association
4221 Walney Rd 5th Floor
Chantilly VA 20151 PH 703-788-2700
www.cga.cganet.com

Superintendent of Documents
Attn: New Orders
PO Box 371954
Pittsburgh PA 15250-7954 PH 202-512-1800

How to find the Federal Register on the Web

Website <http://www.myregs.com/dotrspa/>
(49 CFR 180.205)

<http://hazmat.dot.gov/regs/rules/htm>